Northeast College of Health Sciences

Northeast is an equal opportunity employer.

JOB POSTING
OFFICE OF HUMAN RESOURCES
November 3, 2026

POSITION: **Faculty**

DEPARTMENT: **Master of Science in Physician Assistant Studies**

DIVISION: **Academic Affairs**

STATUS: **Full-Time/Exempt- This position requires in-person instruction on the Seneca Falls Campus as assigned. As a member of our exempt workforce there could be occasions when a commitment beyond the normal workweek may be required.**

Salary information: $100,000 to $120,000

BENEFITS:

- **Medical Dental Vision Health Savings Account Flexible Spending Account**
- **TIAA Retirement with 8% college contribution after one year of employment**
- **Free EAP Counseling Services**

Function

Principal faculty in the PA program are primarily responsible for the instruction of the curriculum, the assessment of student learning, and supporting the program. Faculty also advance the mission of the institution through their work in the areas of research and scholarly activities and citizenship in accordance with the parameters of the Faculty Handbook.

Organizational Relationships

- Reports to the Program Director, Physician Assistant Studies.

Specific Duties and Responsibilities

Principal faculty are responsible for, and actively participate in, the process of:

- Developing, reviewing and revising as necessary the mission statement, *goals* and *competencies* of the program
- Selecting applicants for admission to the PA program
- Providing student instruction
- Evaluating student performance
- Academic counseling of students
- Assuring the availability of remedial instruction

- Designing, implementing, coordinating, and evaluating the curriculum
- Evaluating the program

General Duties and Responsibilities

The faculty consists of all individuals in the employ of Northeast College holding academic rank and engaged in instructional, scholarly and professional, or academic service activities for the College. These activities include, but are not limited to:

- Laboratory, classroom, and online instruction
- Course and curriculum development
- Research
- Participation in student advising
- Enrollment management functions
- College governance
- Service to one's profession

Teaching Duties and Responsibilities

- Each instructor is responsible for planning and presenting course material; establishing course objectives and requirements and communicating them to students; selecting and ordering texts and supplemental materials; preparing, administering and grading papers and examinations; and assigning grades without discrimination, in accordance with the nondiscrimination policy as it appears in the College catalog.
- Responsibilities include providing students with appropriate, current course material consistent with the overall curriculum; assuring student comprehension and competency; and providing unbiased outcome assessments.
- Demonstrates mastery of the following characteristics and traits: command and analytical approach to subject matter, recognition and evaluation of variant interpretations of appropriate data, and integration of current knowledge within the field into traditionally accepted subject matter.
- Clearly explain expectations and subject matter, recognize student levels of comprehension, define objectives, summarize major points, organize material logically, and emphasize important ideas.
- Encourage student participation and interaction, be sensitive to class response, deal with students ethically, allot ample time for consultation, and seek a professional rapport with student.
- Motivate and academically challenge students, be dedicated to subject material and the teaching profession, display self-confidence, and communicate a sense of enthusiasm for pursuit of knowledge.
- Faculty must be prepared and willing to academically assist, advise and counsel students regarding their work in classes and to recognize when a student requires professional assistance with problems of a personal or academic nature so that professional help can be obtained.

Research and Scholarly Activities

Activities in this area are typically project-oriented and examples include basic science or clinical research, authorship of a book or journal article, scholarly media productions within one's area of expertise, continuing medical education presentations.

Citizenship

Citizenship takes many forms, depending upon individual interests, and all faculty are encouraged to lend their talents to benefit the College community, the professional and/or academic community, and the local community.

Methods of Accountability

- Satisfaction with the services provided to the Northeast community, including students, faculty and staff as evidenced by formal and informal surveys.

- Provide written and oral reports to the Program Director, Physician Assistant Studies as requested.
- Annual performance evaluation by the Program Director, Physician Assistant Studies.

Education and Experience

- Minimum of three years full-time PA or other clinical education teaching experience, preferred.
- Must hold a terminal degree in their field, preferably as a PA, MD, or DO.
    - If a PA, MD, or DO, minimum five years of full-time clinical practice experience, preferred.
    - If PA, graduate from an ARC-PA accredited PA program.
    - If a PA, current National Commission on Certification of Physician Assistants (NCCPA) certification.
    - If an MD or DO, current ABMS or AOA board certification or eligibility.
    - If a PA, MD, or DO, current licensure or eligibility for licensure in New York.
- Must be able to effectively advocate for the Physician Assistant Studies program and PA profession.
- Must have a strong commitment to the development and success of the Northeast College PA Program.
- A demonstrated aptitude for teaching graduate medical education students.
- Excellent interpersonal and organizational skills with the ability to function in a team.
- Highly developed written and verbal communication skills.

The ARC-PA has granted Accreditation-Provisional status to the Northeast College of Health Sciences Master of Science in Physician Assistant Studies Program sponsored by Northeast College of Health Sciences.

Accreditation-Provisional is an accreditation status granted when the plans and resource allocation, if fully implemented as planned, of a proposed program that has not yet enrolled students appear to demonstrate the program's ability to meet the ARC-PA Standards or when a program holding Accreditation-Provisional status appears to demonstrate continued progress in complying with the Standards as it prepares for the graduation of the first class (cohort) of students.

Accreditation-Provisional does not ensure any subsequent accreditation status. It is limited to no more than five years from matriculation of the first class. The program's accreditation history can be viewed on the ARC-PA website at https://www.arc-pa.org/accreditation-history-northeast-college/.

Northeast College of Health Sciences is committed to creating a culture of diversity, equity, inclusion, and belonging with our college campus community. In support of our institutional values, we acknowledge each person's unique experience, perspective, and ability as contributions that both enrich our community and enhance the professions and people we serve. As such, the College is dedicated to providing equitable opportunities to all future and current employees.

If you are interested in applying for this position; please submit a cover letter of interest, resume and contact information for three professional references to: the Office of Human Resources, 2360 State Route 89, Seneca Falls, NY 13148, or e-mail your response to: humanresources@northeastcollege.edu

** Employment is subject to the favorable result of a background investigation and where applicable, confirmation of appropriate degrees and credentialing.*

Northeast College of Health Sciences is an Equal Opportunity employer and does not discriminate against students or employees on the basis of age, race, color, creed, gender, sexual orientation, or handicapping conditions (or any other protected status) in its educational programs, financial aid, activities, admissions and employment practices.